

## **ASSISTANT FOOD AND BEVERAGE MANAGER**

### **HILTON HOTEL WINDHOEK AND HILTON GARDEN INN**

As an Assistant Food and Beverage Manager, you are responsible for managing operations of all food and Beverage outlets to deliver an excellent Guest experience. An Assistant food and Beverage Manager will also be required to manage, train, develop team members and work within all budgeted guidelines.

#### **Responsibilities:**

- Assist in managing the day-to-day activities of the Food and Beverage Department to ensure improved productivity, food quality, service, and creativity.
- Assist in overseeing the functions of the administration and planning of the Food & Beverage Department to meet the daily needs of the operation.
- Ensure budgeted sales targets are achieved and/or exceeded.
- Assist the sub-department heads to establish and achieve predetermined profit and productivity objectives and desired standards in food, service, hygiene, creativity, and merchandising and promotion areas.
- Work closely with the finance department to ensure regular purchase and flow of supplies.
- Stock Management.
- Ensure Brand Standards are consistently adhered to throughout the department;
- Ensure the Food and Beverage team complies with Hotel's safety regulations at all times.

***Please note that the above list is not exhaustive and the successful candidate may be required to perform additional tasks.***

#### **Required Skills & Qualifications:**

- A tertiary qualification in Hospitality Management.
- 5 years Food & Beverage experience of
- 2 years Managerial experience
- Excellent Communication skills
- Excellent computer skills

**CLOSING DATE: 16 MARCH 2024**

#### **APPLICATION PROCEDURE:**

Suitably qualified applicants should forward their applications clearly indicating the position applied for along with supporting documents to **recruitment\_hilton@Hiltonwindhoek.com** for further information please visit <https://unitedafricagroup.com/na/page/hilton-windhoek/>

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